



Respect, Educate, Give, Inspire, Support
Celebrating over 50 Years of
Educational Excellence in the Catholic Tradition

St. Regis Catholic School Interview Process

1. Candidates share interest in becoming a part of the St. Regis Catholic School team.
2. A panel is pulled together to:
 - Review resume, transcripts and employment history
 - Select candidates to interview
3. The panel includes but not limited to:
 - Teachers
 - Administration
 - Staff
 - Parents
4. The administration requests the panel to choose the top three candidates for a second interview, and email/submit in writing the reasoning for their top candidate selection.
5. A second interview is conducted with the top three candidates by the panel.
6. The administration steps out of the process and requests for the panel to submit the top candidate for the position available.
7. The administration reviews candidate submission and makes an offer to candidate based on the criterion above. All employment requirements under the State of Michigan Department of Education and the AOD are followed.